

AIS Service Board Agenda

Date: February 15, 2024

Time: 7:00pm – 8:30pm

Location: Virtual – Zoom

Meeting ID: 955 058 8922

Passcode: Gratitude

Link: <https://us02web.zoom.us/j/9550588922?pwd=VFk0aGxIQjJTV0JKQ21VTnFZY2NWUT09>

Welcome (Deanna)

Concepts/Warranties (Board Member)

Introduction (Name, Home Group, Service Position)

Old Business

1. October Board Minutes – Board Approval Needed (Deanna)
2. Literature (Roxie)
3. Treasurer's Report – Board Approval Needed (Fran)
4. Payroll Service/Taxes (Deanna)
5. Comcast New Per month amount with Discount (Deanna)
6. Website (No longer paying \$5/month fee) Weather Closures (Deanna)
7. New Hire (Deanna)

New Business

1. Group Scoop (Wave)
2. Public Outreach/Public Information (Barbara)
3. Office Communication/Volunteers (Non writing options) (Moon)
4. Fundraiser (Deanna)
5. Tax Donation Letters (42 mailed, 11 for \$250 more) (Deanna)
6. Round Table
7. Setting the March Service Committee Agenda (Deanna)

Open Positions

Library; Office Volunteers; Media and/or Social Media; Institutions;

Topics on hold for now

- Financial Obligation of staff vacation time
- Prepaid Literature accounts

Next Board Meeting: April 18, 2023

Time: 7:00pm – 8:30pm

Attachments: Financials; October Minutes; Approved Budget; Agenda