



**AIS Service Committee Meeting Minutes  
March 21st, 2024  
Final Draft V2**

WELCOME & SERENITY PRAYER

READ CONCEPTS/WARRANTIES

INTRODUCTIONS:

1. Adrianna - Safe Haven - ISR
2. Allison - Sunday Serenity - ISR
3. B - Young at Heart - GR
4. Barbara - Everybody Needs AFG - Public Outreach
5. Barb B - Just for Me - AIS Liaison
6. Beth S - Set Free - ISR
7. Carla H - Overlook AFG - AIS Secretary/ISR
8. Cheryl F - Hillsboro Friday Night - ISR
9. Cheryl G - Tigard Monday Night - Meetings on Wheels
10. Deanna - New Me - AIS Board Chair
11. Debby L - How it Works - Alternate GR
12. Diana B - Serenity Trails - Alateen Liaison
13. Elia T - Serenidad En Accion - ISR
14. Fran P - Tigard Legacy AFG - ISR/AIS Treasurer
15. Julie - Steps to Serenity - ISR
16. Mary S - Hugs AFG - ISR
17. Mercedes - Parents Aren't Perfect - ISR
18. Moon - Assistant Chair
19. Nicole C - Tower Group - ISR
20. Roxie - New Me - Literature Chair
21. Sarah - Everybody Needs AFG - ISR
22. Tiffany - Sunday Night Speaker Meeting - ISR
23. Tony - Solutions & Serenity - AA Liaison
24. Val V - Tuesday Night North Plains - ISR
25. Wave M - Growing Towards Wisdom - AIS Group Scoop/12 Step Program

ISR UPDATES

**Fran - Tigard Legacy AFG**

This is a studygroup for steps, traditions, and concepts. They share how they use them in their lives and in service. All are welcome.

**Cheryl F - Hillsboro Friday Night**

The group has been on Zoom for four years and about one third of the group wanted to be in person. March 1st was their first in person meeting at the UCC Congregational Church in Hillsboro. Their rent is \$60 per month and they plan to continue as long as possible. They are very excited to be back in person and invite anyone who would like to join them. They are at 7pm on Friday nights. The group that remained on zoom has taken a new name - Finding Freedom Now. They will continue for the time being to be on Zoom on Friday nights from 7-8:30pm.

**B - Young at Heart**

The group is meeting in person at the True Colors Recovery Center Tuesday at 7:30pm. The spot is very good for them and they are getting a good trickle of young newcomers and queer newcomers. They had a god box/universe box building event in January that was successful. One challenge they are facing is that they changed their name to Young at Heart and they are facing challenges of people being confused by the new name and the old name.

**Debby - How it Works**

The group meets at the Eastridge Church on Sunnyside and 142nd. They just moved to a larger room because they were getting 25-30 people and they are growing all of the sudden. They are going to have a speaker meeting event in November for their birthday. There is an AA, Alanon and Alateen meeting all in the same place and they are going to try and work together on the event.

**Allison- Sunday Serenity**

The group meets at 10:30am Sunday mornings at Reed College and also online. Their in person meeting is growing and attracting newcomers. The majority of people are still online. The people at the in person meeting would like more attendees. It's a very large meeting and full of very strong recovery.

**Sarah - Everybody Needs AFG**

Their group meetings Tuesday nights at St. John's Baptist Greek Orthodox church in Beaverton. They are an in person group and they are growing. They have gone from smaller to mid-sized. On good nights they have 25 people.

**Val V - Tuesday Night North Plains**

Their group has decided to stay as an electronic group and they are working on how to handle that the best that they can.

**Julie - Steps to Serenity**

This group meets Saturday morning at St. Andrews in southwest Portland. They have been consistently 25 throughout the pandemic. Now half in person and half online. They do get newcomers. Please come and visit them.

**Tony - Solutions & Serenity**

The group meets Tuesday nights from 7-8pm. They have decided to stay online and the only issue is if they remain in District 9 or move to District 18. They are evaluating what each district will offer and what is best for the group. It is a smallish group and they welcome newcomers.

**Mercedes - Parents Aren't Perfect**

The group meets Thursday nights at Neveh Shalom. They are an in person meeting and the meetings have grown over the last few years and average about 40 people. It has evolved with more rotation of service since after covid. It is generally for people who are parents although all are welcome. Sometimes there is confusion with ACOA. Loretta has been the ISR for a long time and she is excited to be the new ISR.

**Beth S - Set Free**

This group is based in Milwaukie and is a hybrid group that meets at the Kairos-Milwaukie Church on Logus road. They used to be located in another place where there was also an AA and Alateen meeting, but they are now in a location where there is just their AI-Anon meeting. They have gotten quite a bit of new people and also have quite a bit of members who have been there longer. They have 15 or so online and the same number in person. The in person portion is growing.

**Adrianna - Safe Haven**

Their group has decided to be permanently electronic and stay in District 10. They are excited to stay in the District. They do an once a month luncheon in person. The group was originally in the Cedar Hills area and that is where they have lunch. Usually about 10 people attend the luncheon. The meetings are approximately 10-13 people and they have gotten some newcomers.

**Elia - Serenidad En Accion**

At the end of April the group will be celebrating their 14th year. They will host an event featuring 2 Al-Anon and an AA speaker and she will provide more information on the event.

**Tiffany - Love and Service**

Their meeting meets on Garden Home road - it feels like they have been meeting in person forever. They used Zoom recently as a backup when their physical space was not available. The meeting is 40 plus people and they have a nice variety of more experienced members and newcomers. A speaker does share for 20 minutes and then they have member shares.

**Carla - Overlook AFG**

The group has decided to stay electronic and to remain in District 9. They are currently making adjustments in accordance with this decision including a revision of their meeting script and deciding what to do with their book inventory. Attendance is 5-10 per meeting with some newcomers.

**Pam - Morning Glory**

Their meeting is the oldest meeting in the city and has been running continuously for over 50 years. They are planning a chili cook off in April. They are a Zoom meeting now. This is due to the age of the members. They have around 17 people per meeting.

**SECRETARY'S REPORT**

Deanna asked if there were changes to the minutes. Carla reported that there were no changes. No additional changes were requested.

**LITERATURE**

Roxie shared that the AIS office is selling a lot and ordering more.

**TREASURER'S REPORT**

Fran shared that it was a positive month with a net income of \$3.10. We are selling literature and Fran has encouraged Beth to keep the shelves stocked. The audit committee is going through all the boxes of old files of receipts and other documents. They have a retention list of what needs to be kept and for how long. Fran is determined to see it through and it may take through next year. She wanted to make sure that the original incorporation papers were in the office. Beth and Fran found them and they are in the file cabinet.

**CO-MANAGER POSITION**

Deanna shared that the position is still open. She then read the job description text from the Group Scoop. She also shared that we have had applicants and that several of those applications declined to take the position or were not a good fit. One question people often ask is why they can not keep service positions if they take this job. She explained that this is in the bylaws and is in light with Al-Anon Traditions.

**FUNDRAISER**

Cheryl G shared that the AIS is looking for a person to organize the event for this year and shared how enjoyable it has been for her. She stressed that the committee has been very strong in the past and that duties and responsibilities have been shared. Two of the members of the committee from last year are willing to continue as committee members this year. She shared that we have a date (October 26th, 2024) and a venue secured. There has been a similar format to the event for the past few years. The committee has met twice a month in the past. There is an article in the new Group Scoop and anyone with questions can contact Cheryl G or Deanna through the AIS office. There is also a binder from the past events with planning information. It is also possible to have two people co-chair the committee. Deanna asked if there is anyone who is interested in the position.

#### OPEN BOARD POSITIONS

Deanna shared that the AIS Board is currently looking for the following chairs: Office Volunteers, Library, Media, Institutions. She asked if there was anyone interested in these positions.

#### GROUP SCOOP

Wave shared the spring issue of the Group Scoop and let the committee know that the next deadline is 5/1 for submitting new information. Comments and information for the Group Scoop can be sent to the [thegroupscoopdx@gmail.com](mailto:thegroupscoopdx@gmail.com).

#### FLYERS

Deanna shared that if groups want to submit flyers for their meetings, that the AIS can attach the flyers to the meeting information on the AIS website.

#### PUBLIC OUTREACH

Barbara shared a proposal for Al-Anon to be an exhibitor at the Oregon Psychological Conference on April 19-20 from 7:30am to 4:45pm at the Providence Willamette Falls Community Center in Oregon City. The expected attendance is 100 people. More information about the event can be found at [opa.org](http://opa.org). She is looking for approval of the expenditure of \$225, which includes the event registration fee plus the cost of literature, pamphlets, and books. She is also looking for eight volunteers, which would be two in the morning and two in the evening for each day. Anyone who is interested in volunteering can email the AIS office.

#### AA LIAISON

Tony shared that he has been attending the AA intergroup meetings on SE Stark in Portland. It is a group of 60-65 people. They proudly announced that all of their committees are functioning and have chairs. He has made connections with several people on the board and with their office manager. There have been several questions from AIS that he has brought to AA and vice versa.

#### AIS LIAISON

Barb B shared that there are still a lot of things to learn about going to electronic groups. She will write something for the next Group Scoop clarifying whom groups can contact to update their information if they have decided to be permanent electronic meetings.

#### ALATEEN

Diana shared that the Alateens are fundraising for the Oregon Alateen Conference (OAC). Last month Alateen had a bake sale at the AA OB's Speaker meeting and raised \$478 in one evening. The Rule 62 AA Speaker Meeting has also requested that the Alateens have a bake sale at their meeting. She also shared that counselors are reaching out to Alateen all the time and that being linked into other AIS public outreach is very important. Overall the Alateen groups are thriving, small meetings are 2 people and large are 8 people. The outreach project is working on professional packets and so far about \$20 has been spent on pamphlets to be mailed to professionals.

#### OFFICE UPDATE

Moon shared that she spoke with Beth and that the office does not currently need volunteers. Moon has volunteered to make a phone tree for volunteers when needed.

NEXT PANEL

Deanna reminded the group that this year is the last year of this panel and reminded the group that all Board positions will be available in November.

TAX LETTER

In the past AIS has sent an acknowledgement letter at the end of each year to any member who donated any amount during the year. The IRS requires that individuals who donate \$250 or more to a non-profit and itemize deductions on their taxes have such a letter in their possession. It was suggested to the Board in February that letters only be sent to members who donate that amount or more; however, anyone donating less than \$250 can request a letter from the office. In 2023 more than 40 letters were sent out, mostly through the mail because email addresses weren't available. Only 11 were for donations of \$250 or more. Cheryl F suggested that this information goes into the Group Scoop. The decision needs to be made before the end of the year. Deanna suggested that ISR's take this information back to their groups and ask for feedback. The committee can then address this again at the next meeting on May 16th. The language for the future motion is as follows: An AIS donation acknowledgement letter will be automatically sent to members who have donated \$250 or more during the year. Letters will be provided on request to those who donate less than \$250.

MOTIONS FROM MEETING

*Wave made a motion to approve minutes as presented. Motion was seconded by Cheryl F. Meeting Minutes were unanimously approved.*

*Cheryl F. made a motion to approve the treasurer's report as presented. Motion was seconded by Cheryl G. The Treasurer's report was unanimously approved.*

*Debby made a motion to allot \$225 from the community outreach budget for the attendance fee and literature for a booth at the Oregon Psychological Conference. Motion was seconded by Allison. The motion was approved with 13 yes votes.*

READ CLOSING/AL-ANON DECLARATION

END OF MEETING