



DRAFT V2 (Final Draft)
AIS Service Committee Meeting Minutes
August 17th, 2023

WELCOME & SERENITY PRAYER

READ CONCEPTS/WARRANTIES

INTRODUCTIONS:

1. Adriana - Safe Haven - GR
2. Barb B - Just for Me – AIS Liaison
3. Carla H – Overlook AFG - AIS Secretary
4. Cheryl F – Hillsboro Friday Night – ISR
5. Cheryl G – Tigard Monday Night – Meetings on Wheels/Fundraiser Co-Chair
6. Deanna – New Me – AIS Board Chair
7. Fran - New Me – AIS Treasurer
8. Kevin - Monday Night Tigard - ISR
9. Moon – Assistant AIS Board Chair
10. Roxie - New Me – Literature Chair
11. Val V – North Plains Tuesday Night – ISR
12. Wave M – Men’s Growing Towards Wisdom – Group Scoop/12 Step Calls Chair

SECRETARY'S REPORT

Deanna asked if there were changes to the minutes. No changes were noted.

Cheryl G made a motion to approve minutes as presented. Motion was seconded by Cheryl F. Meeting Minutes were unanimously approved.

LITERATURE REPORT

Roxie reported that the new daily reader is all sold out and according to WSO that it is possible there will be more books at the end of August or early September. If someone wants a book they need to call the office to be added to the list. The WSO does not know yet if there will be large print or electronic versions of the new daily reader. The office does have copies of Groups at Work. Fran reported that she thought the AIS office had ordered seven cases of the new daily reader including one case of the Spanish language version.

TREASURER'S REPORT

Fran reported that, thanks to the new book, there was a profit of \$980 in July, however the office has not yet paid for the books. Group contributions have held steady for the last few months and trending upwards slightly. For the year we are at negative \$2,291, but it is hoped that this will be made up for through the fundraiser. Expenses and payroll were average.

Wave made a motion to approve the treasurer's report as presented. Motion was seconded by Kevin. The Treasurer's report was unanimously approved.

FUNDRAISER

Cheryl G reported that the Alateen speaker, Dylan, is confirmed, the flier has been posted and the Oregon Area has approved the flier with a slight change and that she will follow up on this. For the oral auction the big items so far are one week in Seville Spain, Christmas Tea, Kayak with lunch trip, and a llama lunch. The committee is hoping to find a couple of more big items. The harpist is confirmed. Cheryl G will write an article for the group scoop. She also noted that the sign up sheets were shared at the service committee and asked if people had seen them circulating at their meetings. Regarding translation Cheryl G asked Maria-Elena who is checking with the Spanish speaking community to gauge interest in translation at the fundraiser. Adriana said there was someone in her group that was willing to donate a gift certificate for pet portraiture for the fundraiser. Deanna said that she has a quilt she would like to add to the fundraiser auction.

WEBSITE

Deanna reported that the team received feedback on the website, but changes have not yet been made. The hope is to take the updated version to the service committee meeting in September and then, with the committee's approval, make the website go live. She then asked if the board had feedback. Feedback from the board was that the site looked great and could possibly use more color or images, especially on the homepage. Right now we are getting a \$5 charge from Dreamhost for our current website because the current site can not be updated, when the new site is up then we will no longer need to pay this fee. Deanna will add the new website approval to the agenda for the upcoming committee meeting and will ask Beth to send a reminder email before the next committee meeting.

BANKING

Deanna shared that AIS had received a bankcard for the account which is in the AIS name and also her name, since she is one of the signers. This is an ATM card, but not a debit card which is what they were looking for. A stop has been put on the card and the office will continue to work on getting the proper card, likely after the Fundraiser.

CARD READER

The card reader has been ordered and will be shipped to Fran. The coupon had expired so the cost was in the \$90 range. Cheryl F asked if this was just for the Fundraiser or if it would be used in the office as well. Deanna responded that this was currently just for the Fundraiser and then after the Fundraiser it would be evaluated for office use.

DORMANT FUNDS

Deanna shared that the \$1.56 in the Sojourners prepaid literature account (a group that is no longer together) was voted at the last committee meeting to go into the general account and regarding the \$102.71 in funds set aside for Al-Anon literature at the Rule 62 AA meeting more discussion is needed. Suggestions from the last service committee meeting on what to do with these funds included sending them back to the district or giving these funds to Alateen. Deanna asked the board for additional feedback. The board's feedback included asking Rule 62 if they would like any Al-Anon literature at the meeting and writing a small article in the Group Scoop requesting that groups contact AIS if they were contributing to this fund so that the groups can be consulted. There is also a third account which contains funds set aside for the Coffee Creek meeting, which has disbanded. The account contains \$600-700 with the majority of funds coming from one group. The plan is to go back to that group and get input on what they believe is the most appropriate use of this money. Moon asked if the group is still contributing regularly to this fund and Deanna confirmed that they are.

GROUP SCOOP

Wave shared that he is considering changing to an August/September date for the next issue. Deanna proposed using volume numbers instead of the names of the months for the newsletter. Wave is also considering reorganizing the sections into a section of items that have already happened and a section on future events. The deadline for stories for the next issue is September 1st. Comments can be sent to the groupscoopdx@gmail.com.

OFFICE COMMUNICATIONS

Moon spoke with Nancy and Beth and they did not have anything to report.

HEALTH FAIRS

Deanna shared that the Rise Church (where the Fundraiser is being held) is having a Health Fair on the 16th of September from 4-7pm. There are four people from district 10 who are willing to participate. She shared that anyone interested in volunteering should contact Maria-Elena.

OPEN POSITIONS

Deanna shared that there are still open positions that include public outreach, office volunteers, library chair, social media, and AA Liaison. She emphasized that AIS is always looking for office volunteers. Both Beth and Nancy are taking time off soon and there is not enough coverage for those days. Barb suggested an email sharing this specific need with all the ISRs.

AREA UPDATE

Barb reported that the Area is having a town hall on electronic meetings next Tuesday. If people are interested they can come and listen and give feedback. The Area is also working on their website. The flier for the town hall is on the Area website.

SEPTEMBER MEETING AGENDA

- Minutes
- Treasurer report
- Fundraiser (including visuals for oral auction items)
- Open positions (including Public Outreach)
- Health Fair report
- Literature update (potentially including number of Spanish language new daily readers sold)
- Group Scoop new deadline (November 1st for next issue)
- Purchase of Card Reader
- Website
- Office Communications
- ISR reports

READ CLOSING/AL-ANON DECLARATION

END OF MEETING